

Creston Golf Club Executive Meeting

July 8, 2024 7:00 PM – Creston Golf Club - Mallory

Attendees: Don Vaillancourt, Kris VanderWeyde, Deb Myer, Ron Young, Darrell Kemle, Robert Burch, Loretta Fladhammer
Staff: Norma Lund

Absent: Virginia Harder, Ted Hutchinson, James Kemp, Jim Wilson, Peter Kenneford

Minutes

Meeting Call to Order @ 7pm by Don Vaillancourt

AGENDA

BUSINESS ARISING

BOARD REPORTS:	Financial	Norma Lund
	Club House	Virginia Harder
	Grounds	Ron Young
	Pro Shop	Peter Kenneford
	President	Don Vaillancourt
COMMITTEE REPORTS:	Junior Committee	James Kemp
	Men's Club Report	Darrell Kemle
AGENDA ITEMS	No Additions	

ANNOUNCEMENTS

ADJOURNMENT

Minutes of previous meeting:

Motion by Deb, seconded by Loretta, "To adopt the June 10, 2024, Minutes as distributed". Carried.

Business arising from minutes of June 10, 2024

1. Designated Smoking Area: WorkSafeBC and is Law, the Smoking Area must be 6 meters from Patio (open food service area). Signs must be posted so Manager can enforce it. Designated Smoking Area is the picnic tables under the Trees, back of Maintenance Building or Parking Lot.
2. Robert – Home Depot quote for a Metal Gazebo 12'x12' for the designated Smoking area. \$1800-\$2000 plus posts ~ need to check the CH Budget as the Sewer issue takes priority. Motion to purchase on hold.
3. CH basement washroom sewer issue – contact TraTech, need to send a snake or camera to identify the issue. Ron will let Maintenance know to proceed.

Action items:

No Smoking signage-Kris Washroom Sewer-Ron/Maintenance

Person responsible:

Deadline:

Financial Report – Presented by Norma

Discussion: YTD net income looking good;

Review Liquor Sales margins – New Liquor Tax? need to check with Melissa.

Action items: "To receive the Financial Report as presented."

Motion by Darrell, seconded by Lorretta, Carried

Person responsible:

Norma

Deadline:

Club House Report – Presented by Deb

Discussion: Report submitted by Virginia, presented by Deb

YTD Revenue is up; need to review Liquor sales margins re: Liquor tax.

#8 Menu is posted...Food orders-slow start.

ProShop staff needs clear instructions for accessing water, coffee & sandwiches from Club House before they open. It is not worth opening earlier as sales will not cover Staff costs. Club House hours open at 11 am, and closing later on Men's & Ladies Days, Tournaments & weekends if required.

~water refill station (for Members) locate it downstairs, estimate is \$1600.00. On hold, as customers can purchase water from Clubhouse, Pro Shop or fill up container on hole 11/12 + 4/6 junction.

Action items: "To receive the Club House Report as presented".

Motion by Ron, seconded by Deb Carried

Person responsible:

Virgina Harder

Deadline:

Grounds Report – presented by Ron

Discussion:

Ongoing – trying to source sand for the bunkers;

Downstairs Men's washroom sewer pipes have been cleaned & drained, but issue persists; Maintenance needs to contact TraTech for repairs, need camera & roter to clear pipes.

Jim requested that he be compensate for 12 months/year for his Cell phone.

MOTION "to reimburse Jim Wilson \$50.00 per month, 12 months per year, for his personal cell phone".

Discussion: this is outside of his contract and Jim is to provide expense claim or receipt to Norma for reimbursement.

Motion by Kris, Seconded by Loretta. Carried.

Action items: "To receive the Grounds Report as presented".

Motion by Loretta, seconded by Ron, Carried.

Person responsible:

Ron Young/Jim Wilson

Deadline:

Pro Shop Report – presented by Don (Peter away)

Discussion: Revenue & numbers are up for: rounds played, golf shop merch, range & memberships; New carts have arrived and are in circulation. No empty cart sheds available; note that 9 sheds are being rented for club storage only; if sheds are requested for carts, then these "club only rentals" will need pay the full shed rental rate or move to the Locker storage for next year. Sunday Men's Club pre-reserved tee times have been cancelled. Beat the Heat Sales starts July.

Action items: "To receive the Pro Shop Report as presented".

Motion by Loretta, seconded by Ron, Carried.

Person responsible:

Peter Kenneford

Deadline:

President Report

Discussion: Peter's contract is up for renewal, Don sent the evaluation documents to the Board Members to review & provide input; committee of Don, Robert & Darrell will review inputs & do the performance evaluation & present to Board before any contracts are negotiated or renewed.

Performance Reviews handed in to Don.

ByLaws, Polices & Procedures: Virginia received the edits from Doug; Committee is reviewing and will have edits prepared for the August Board Meeting for approval.

Action items: To receive the President's Report as presented".

Motion by Deb, seconded by Loretta, Carried.

Person responsible:

Don Vaillancourt

Deadline:

Men's Club Report – Presented by Darrell Kemel

Discussion: Men's league underway, attendance is good.

Ladies's Club Report – Presented by Loretta

Discussion: No Report

Junior Committee Report – Presented by James Kemp

Discussion: No Report

Action items:

Person responsible:

James Kemp

Deadline:

AGENDA ITEMS

Action items:

Person responsible:

Deadline:

ANNOUNCEMENTS: Next Executive Meeting is August 12 at 7pm in the Clubhouse.

ADJOURNMENT: by Loretta

Time: 8:00 pm

Minutes Completed by: Kris VanderWeyde

President's Signature: *JD Vaillancourt*