

# Creston Golf Club Executive Meeting

**June 14, 2018. 7:00 PM @ Sunshine Room, Rec Center**

Attendees: Norma Lund, Dave Magrum, Richard Allan, Tim Park, Lesley Harbison, Charlene Vance, Don Price, Kurt Chenuz, Virginia Harder, Don Vaillancourt

Absent: Ted Moffat

## Agenda

Call to Order

Additions to Agenda

Minutes of previous meeting    Corrections    Adopted

Business arising from the minutes

|         |                         |                                |
|---------|-------------------------|--------------------------------|
| REPORTS | Financial               | Norma Lund/Don V.              |
|         | Club House              | Virginia Harder/Charlene Vance |
|         | Grounds                 | Tim Park                       |
|         | Pro Shop                | Don Price                      |
|         | Managers                | Tim Park                       |
|         | Advertising & Marketing | Dave Magrum                    |
|         | President               | Don Vaillancourt               |
| ITEMS   | Water Committee Report  | Kurt Chenuz                    |
|         | Caddy Shack             | Richard Allan                  |

ANNOUNCEMENTS

ADJOURNMENT

### Business arising from minutes

**Discussion:** Point of Sale (POS) does not support charging by customers/members. Decision to have customers/members pay up at the end of the day, email to be sent to members. Safety of maintenance workers discussed (Tim to investigate). Prisms on hole flags to be ordered. Options for electrical discussed and to be investigated further by Richard Allan. Club insurance has been renewed.

|                      |                            |                  |
|----------------------|----------------------------|------------------|
| <b>Action Items:</b> | <b>Person responsible:</b> | <b>Deadline:</b> |
| N/A                  |                            |                  |

### Financial Report

**Discussion:** Norma will finance 75% of new mower with our equipment loan. Charlene Vance will act as liaison for Norma.

Motion to accept report: Dave Magrum, Seconded: Richard Allan, Carried

|                      |                            |                  |
|----------------------|----------------------------|------------------|
| <b>Action items:</b> | <b>Person responsible:</b> | <b>Deadline:</b> |
| N/A                  |                            |                  |

## Advertising & Marketing Report

**Discussion:** Hole sponsors to be invoiced. Nine empty hole sponsor signs to be offered to local businesses. Some older signs need maintenance, get quote. Men's league white board mounted next to handicap computer. Darren will show Dave how to update TV ads and club information.

Motion to accept report: Richard Allan, Seconded: Don Price, Carried.

| Action items:           | Person responsible: | Deadline:    |
|-------------------------|---------------------|--------------|
| Sign maintenance quotes | Dave Magrum         | Next meeting |

## Club House Report

**Discussion:** Fryers are 10 days away from arriving. Copy of new menu reviewed. Purchased used plates and serving spoons. Cherie Baker tourney went very well. Kurt will email and post Father's Day on website. Friday night social was successful. Beverage cart is working with minor repairs. Kitchen equipment is working well. Warming oven stored in cart shed to be removed by July 1 (inform Dennis Munro to remove). Staff meeting with clubhouse personnel

Motion to accept report: Tim Park, Seconded: Richard Allan, Carried

| Action items:                       | Person responsible: | Deadline:    |
|-------------------------------------|---------------------|--------------|
| Contact Dennis Munro to remove oven | Virginia Harder     | July 1, 2018 |

## Grounds Report

**Discussion:** Attached report from Devan Davidson.

Motion to accept report: Don Price, Seconded: Lesley Harbison, Carried

| Action items: | Person responsible: | Deadline: |
|---------------|---------------------|-----------|
| N/A           |                     |           |

## Managers' Report

**Discussion:** Tim suggested to remove this from monthly agenda as the majority of content is covered with other reports.

Motion to accept report: N/A

| Action items:                     | Person responsible: | Deadline:    |
|-----------------------------------|---------------------|--------------|
| Remove Report from monthly agenda | Don Vaillancourt    | Next meeting |

## Pro Shop Report

**Discussion:** Discuss possibility of cutting grass left of #9 and driving range to help with locating range balls. Need gravel in cart wash area to help with clean-up on carts. Minimum wage went up in June and adjustment to be implemented as per contract. Cart shed fees not paid to be confirmed with Norma.

Motion to accept report: Dave Magrum, Seconded: Richard Allan, Carried

| Action items:                              | Person responsible: | Deadline:    |
|--|---------------------|--------------|
| Inquire with Devan regarding grass cutting | Tim Park            | Next meeting |
| Minimum wage increase and cart shed fees   | Norma Lund          | Next meeting |

## Presidents Report

**Discussion:** Don welcomed Charlene Vance to the executive committee. Charlene will be Norma Lunds liaison to the board and will assist Virginia Harder with the Clubhouse Manager.

Motion to accept report: Kurt Chenuz, Seconded: Tim Park, Carried

**Action items:**

N/A

**Person responsible:**

**Deadline:**

## AGENDA ITEMS

**Water Committee Report:** Attached

**Caddy Shack:** Richard Allan provided an estimate to repair shack for the purpose of serving food & beverages. Deferred to development plan.

**Action items:**

N/A

**Person responsible:**

**Deadline:**

## ANNOUNCEMENTS

None

## ADJOURNMENT

**Time: 9:10 pm**

**Minutes Completed by:** Virginia Harder & Don Vaillancourt

**President's Signature:** *Don Vaillancourt*

